



Arizona

STATE SENATE

Media Decorum

1. All correspondents must be engaged in the gathering and reporting of news, as well as adhere to journalistic standards of integrity and conduct at all times.
2. Sergeant-at-Arms and Deputy Sergeant-at-Arms shall ensure that members of the media trying to access the Senate floor are wearing proper identification. **Credentials must be worn and be visible at all times** to gain entrance to the Senate floor.
3. Members of the media are encouraged to dress professionally.
4. Members of the media who are granted a **one-day pass** must check-in with security upon arrival. A Senate staff member will then escort media to designated press areas.
5. As in years past, members of the media who are issued a badge from the Arizona House of Representatives will be able to use it to open the following doors in the Arizona Senate Building: the 1st floor main entrance automatic door, as well as the 2nd floor east hallway door. **This access will be granted upon Senate media credential approval.**
6. All credentialed members of the media are allowed access to the Senate floor upon the 10-minute bell for the convening of the legislative day.
7. While Senate floor proceedings are taking place, interviews may not be conducted on the Senate floor or the Senate gallery.
8. Video and still photographers may have access to the Senate floor and Senate gallery while the Senate floor proceedings are taking place but must remain within the designated press areas.
9. Interviews may be conducted immediately before or immediately after Senate floor proceedings, as well as during recess.
10. Members of the media who wish to use a video camera for an interview will be asked to step out of the Senate Chambers to conduct interview **unless permission is granted from the President of the Senate- or their designee- to film on the Senate floor.**

11. Interviews can also be conducted in the Senate Majority Caucus Room, Minority Caucus Room, Senators' offices, conference rooms, or one of the Senate lobbies. **Interviews may not be conducted inside committee rooms while public committee hearings are taking place**, but hallways may be used as an alternate option for interviews while committee hearings or Senate floor proceedings are taking place.

12. Members of the media who need access to Senate members on the 3rd floor are asked to check-in with Senate Security who will notify Senate assistants to escort media members to this area.

13. Members of the media may use cell phones and other mobile devices to take photos in the Senate Chamber and Senate gallery.

14. Tripods are allowed on the Senate floor and Senate gallery in the designated press areas while Senate floor proceedings are taking place.

15. The media table by the dais is reserved for credentialed print and radio members of the media.

16. If the number of video and still photographers is excessive or creates a disturbance or disruption, the presiding officer may need to reduce the number of media personnel on the floor.

17. Members of the media may not block the doors by the dais on the Senate floor.

18. While Senate floor proceedings are taking place, members of the media who are in the designated press areas on the floor shall refrain from having loud or disruptive conversations.

19. Media credentials do not afford members of the media access to the Senate floor during the interim or when the Senate is otherwise not in session.

20. Media credentials are not required to cover public committee and subcommittee hearings.

21. Media credentials do not exempt members of the media from Senate security protocols.

22. Media credentials do not grant access to the Senate before the building opens or after the building closes.

23. These procedures may be enforced by Senate staff at any time.